



FAQ

Q. What is UGC-DAE CSR?

A. [UGC-DAE Consortium for Scientific Research](#) (formerly known as IUC-DAEF), is an autonomous institute of University Grants Commission (UGC). It was created in the year 1990 with the broad objective of developing competence and promoting research in front line areas of science and technology in Indian Universities by providing institutional framework for optimum utilisation of major research facilities established by the department of Atomic Energy such as Synchrotron Radiation Sources at [RRCAT](#), Indore, Dhruva Reactor at [BARC](#), Mumbai, [VECC](#) at Kolkata and [IGCAR](#) at Kalpakkam.

The Consortium, in its centres, has various state-of-the-art experimental facilities which are freely accessible to researchers across the country.

Q. How can I access facilities of UGC-DAE CSR?

A. The facilities of UGC-DAE CSR may be accessed by submitting a scientific proposal. Please visit the web-page of respective centre to know the procedure for submitting a scientific proposal. For Indore-Centre 'one-time' proposal can be submitted on-line through [CSR User Portal](#).

Q. I already have a 3-year long term CRS project sanctioned by UGC-DAE CSR, do I need to apply again to access a facility?

A. Yes, for each usage of a facility you would need to apply for 'one-time' CRS through [CSR User Portal](#).

Q. What are the charges for measurements?

A. All facilities of UGC-DAE CSR are provided free-of-charge to Indian Universities and academic institutions for the purpose of scientific research.

Q. What are my responsibilities as a User?

A. User of UGC-DAE CSR must comply with:

1. The facility utilized and the data collected at UGC-DAE CSR, Indore will find proper attribution (facility, instrument, location, and the concerned scientist(s) as well as technical staff/student(s) will be explicitly mentioned) when the same is posted in the public domain in any form. This applies to theses, reports, conference presentations & proceedings, refereed journal papers, arxiv servers etc. Soft copies of all such published materials shall be mandatorily sent to the concerned scientist(s) and the Centre-Director, as soon as they appear in the public domain.
2. In addition to the above, following line must be included in the acknowledgement: **“This work was partially/fully carried out using the facilities of UGC-DAE CSR, Indore”**.
3. Co-authorship from CSR shall be discussed mutually with concerned scientist(s).
4. Failing to comply with the above conditions will be considered as an unethical practice.



FAQ

Q. I have used your facility; do I need to include CSR personnel as co-author?

A. Co-authorship from CSR should be discussed mutually. It is not necessary to include CSR personnel as co-author, however, it is necessary to **acknowledge the usage of all facilities** that were used. Even if you include CSR personnel(s) as co-author, it is necessary CSR as an institute has to be acknowledged since it has also extended other logistical/financial support to the researcher.

Q. I have included a co-author from CSR, is it necessary to list all facilities that I have used in the acknowledgement.

A. Yes. Acknowledgement for facilities other than those used from the group of co-author (from CSR) is mandatory. You have already agreed to do so by accepting the undertaking.

Q. How much do I need to pay to avail experimental facilities of UGC-DAE CSR?

A. All facilities of UGC-DAE CSR are provided free-of-charge to Indian Universities and academic institutions for the purpose of scientific research.

Q. After using your facility at Indore Centre I came to know about more possibilities, what should I do?

A. Please discuss your future experiments with the scientist in-charge, then apply for that facility through the [CSR User Portal](#).

Q. I need to club all my measurements in a single visit, what shall I do?

A. It is often difficult to simultaneously find time in all facility that you wish to utilize. Plan well in advance and try not to club more than 2-3 facilities at a time. Scheduling of experiments is solely done by scientist in-charge based on the free slot available.

Q. Do I need to apply for each facility separately?

A. Yes, you would need to apply for each facility separately through user portal.

Q. I want to use XRD and SEM/TEM, what should I do?

A. Please apply for each facility separately.

Q. Where is UGC-DAE CSR?

A. UGC-DAE Consortium for Scientific Research (CSR) has its [head office](#) at Indore and Centres at [Indore](#), [Kolkata](#) and [Mumbai](#) and a node at [Kalpakkam](#).

Q. What are the facilities available at UGC-DAE CSR?

A. Experimental facilities available at UGC-DAE CSR range from material synthesis, characterization to utilization of large scale facilities like synchrotron radiation, neutron scattering and intense ion beams. Please visit websites of respective centres - [Indore](#), [Kolkata](#), [Mumbai](#), [Kalpakkam](#) to find out facilities available at each centre.

Q. Who can submit a scientific proposal/user form?

A. Any faculty/permanent staff of Indian Universities and Academic Institutions can submit a scientific proposal.

Q. I am a Ph. D. student; can I register in CSR User Portal?

A. Yes. Registration in CSR User Portal (CSR-UP) is open for all. But to the submission of a scientific proposal can ONLY be done by a faculty/permanent staff of Indian Universities and Academic Institutions.

Q. I am a Ph. D. student; my supervisor will submit the scientific proposal through CSR User Portal, but will not be able to come for measurements. How can supervisor include Ph.D. students in the proposal?

A. During the online preparation of a scientific proposal, supervisor can include students. To do so, a student needs to register at [CSR User Portal](#).

Q. I am a Post-Doc; can I apply for experimental facilities myself?

A. No. Please ask your supervisor to apply through [CSR User-Portal](#).

Q. I am a Ph. D. student/Post-doc; can I submit the user form on behalf of my supervisor/guide?

A. No. Please ask your supervisor/guide to submit the user form.

Q. I am a faculty; is it compulsory for me to come personally for experiments?

A. No. You may send your student. Please get the student registered through the [CSR User-Portal](#) and include your students in the scientific proposal. However, if your experiments are demanding, it is always better if you are also present during experiments.

Q. I am a faculty; my proposal has been accepted but I forgot to include a student who will be coming for measurements, what shall I do?

A. You would need to withdraw your proposal and apply again. This should be done well in advance so that accommodation can be done. Last minute accommodation requests will not be entertained.

Q. When would I know about the decision on my proposal after its submission?

A. Typically a week.

Q. Can I send samples by post?

A. No.

Q. I have completed all formalities and got time for measurements but we are not able to come for measurements due to unavoidable reasons. Can we send samples by post?

A. No. It is not possible to entertain samples sent by post. Please contact concerned scientist for next possible slot.

Q. Can I get support for my travel?

A. Yes, travel support (by train/bus) for students/faculty of Indian Universities/Colleges is available. Such support is not available to academic institutions.

Q. What I am supposed to do after completion of my experiments?

A. (i) Please submit 'completion report (CR)' immediately after completing your experiment through [CSR User Portal](#). After submitting the status will change to "Comp.Rep.Submitted". This report must be verified by concerned facility in-charge and after verification the status will change to "Comp.Rep.Verified".

Data (generated from experiments) or samples (synthesized at UGC-DAE CSR) can only be handed over after verification of the CR with proposal status "Comp.Rep.Verified". TA and/or local hospitality claim can be entertained ONLY after completion of this process.



FAQ

(ii) Please submit 'scientific experimental report (SER)' within a month after submission of completion report. The scientific experimental report (SER) must be submitted in the prescribed format through CSR user portal. This format is also available in your [CSR User Portal](#) account. Similar to CR, the SER status will be "SER.Submitted" and after the verification of SER, your proposal will be treated as "Closed" both administratively as well as scientifically. Publications arising from the utilization of UGC-DAE CSR facilities can be registered using "Register Your Publication" link in your CSR User Portal account. **Please note that your proposal will NOT be considered to the same facility again unless you submit the scientific experimental report (SER).**

Q. What are the charges of accommodation/local expenses?

A. Local hospitality, including accommodation in the guest house is provided without any charge to students/faculty of Indian Universities/Colleges.

Q. How to reach UGC-DAE CSR Indore Centre?

A. UGC-DAE CSR Indore Centre is located in [Devi Ahilya Viswa Vidyalaya \(DAVV\) campus, Khandwa Road, Indore-452001 \(M.P.\)](#). It is nearly 6 km away from Indore railway station (INDB) and nearly 11 km away from Devi Ahilyabai Holker Airport, Indore (IDR).

Q. How to reach UGC-DAE CSR Indore guest house?

A. Guest house of UGC-DAE CSR, Indore Centre is located in the [Residential Complex of UGC-DAE CSR, Indore at Indrapuri Colony near Bhawarkuan Square, Indore-452001, \(M.P.\)](#). It is about 1 km away from the UGC-DAE CSR Indore Centre.